

## Farm at Willow Creek Architectural Review Application

Date:
Lot No:
Farm at Willow Creek Street Address:
Owner Name:
Address:
City, State, Zip:
Cell Phone:
Email:
Builder Name:
Company:
Address:
City, State, Zip:
Cell Phone:
Email:

**General Submission Information:**

- Architectural Review Application Fee - \$900\*  
\*Payable to: **The Farm at Willow Creek**
- Architectural Review Application Form
- Full set of plans with elevations
- Site Plan (showing house, driveway & walks with setbacks clearly noted)
- Landscape Plan\*  
\* Submission of the Landscape plan is preferred with the initial submission as a complete package. It is however, acceptable to delay submission of the Landscape Plan up to 2 months beyond initial plan approval date. Approval of the overall Design Review will be considered conditional based on submission and approval of the Landscape Plan.
- Materials List - Include material selection & manufacturer: Please attach photos of sample boards or of existing homes that have the selected colors or materials.

Brick:	
Stone:	
Siding:	
Soffit/Fascia:	
Gutters:	
Roofing:	

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Shutters:	
Garage Door:	
Front Door:	
Windows:	
Chimney Cap:	
Ext. Paint:	
Ext. Stain:	
Concrete Stain:	

Some general reminders:

- Set-backs: Front set-back approvals range from 35'-40'. Special considerations for setbacks will be given for gas pipeline location, adjoining property setbacks and impact, etc...
- Square Footage requirements: Min. size for single story homes, 2500 sq. ft or 3500 sq. ft. minimum on any multiple story homes (only heated space is counted).
- Windows shall have muttons installed, painted to match trim. Shutter dogs are optional but appreciated.
- Chimneys: Each home must have a visible chimney that services a fireplace. A decorative metal chimney cap, that matches those in the neighborhood, is to be installed.
- All exterior components, HVAC units, electrical panels, pool equipment, etc... should be concealed with a small wall that matches construction or landscaping.
- Chimney top caps are to be metal and match those in the neighborhood
- We prefer non-gray concrete for driveways but will approve just staining the front apron of driveway that connects to street.
- Fencing – Black wrought-iron/aluminum fencing only. Walls or fences may not be constructed forward of the rear corners of the house.
- Mailbox – HOA approved mailbox (<https://betterboxmailboxes.com/mailbox/better-box-mailbox-with-paper-box-black-decorative-cast-aluminum-classic-residential-curb-side-high-quality-upscale-mailboxes/>)
- Irrigation is required on the front & side yards

**Please do not submit package until you have all of the items above, incomplete packages will not be reviewed. Additional reviews could be subject to an additional application fee.**

Email completed package including this application to: [thefarmatwillowcreekfarragut@gmail.com](mailto:thefarmatwillowcreekfarragut@gmail.com) and send the ARC Application Review Fee to: The Farm at Willow Creek, PO Box 23495, Knoxville, TN 37933. Please allow approx. 2-3 weeks for the review process. We'll contact you by email with any questions and with our response.

Once plans are approved & TOF has issued a building permit, you may begin construction, but not before. Once stakes are set, an ARC board member will visit site and verify home location. Members of the board will make periodic site visits to make sure the home is built to the submitted package. If we have any questions or concerns, we will contact you by email.

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I have read the Declaration of Covenants and Restrictions for The Farm at Willow Creek (the Declaration of Covenants and Restrictions can be found on our website, [www.Farmatwillowcreek.com](http://www.Farmatwillowcreek.com), under "Useful Links"). I fully understand and will comply with the architectural criteria and guidelines listed in the document.

I have submitted the information above to the best of my knowledge. I understand that any change of materials listed above or any changes that affect the exterior of my home, will require a resubmission to the ARC for re-approval and may result in a resubmission fee.

I also fully understand that the ARC is authorized to make periodic inspections to ensure compliance of the guidelines and policies outlined in this document.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Builder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Comments/Builder Action Items:

- 1.
- 2.
- 3.
- 4.

Approval:

Approval Date:

ARC Reviewed for Farm at Willow Creek compliance. Submission review & ARC comments does not relieve Builder/Owner from overall design guideline compliance.